

CITY OF MANCHESTER  
BOARD OF MAYOR AND ALDERMAN  
SPECIAL CALL BOARD MEETING Minutes  
Manchester City Hall Board Room  
October 30<sup>th</sup>, 2024  
4:30 P.M.

**CALL THE MEETING TO ORDER:**

Pursuant to a call by Mayor Hobbs, there will be a Special Called Board of Mayor and Alderman Board Meeting on Wednesday, October 30<sup>th</sup>, 2024, at 4:30 p.m. The meeting was called to order by Mayor Hobbs. City Attorney Johnson read the call sheet and the agenda. Present for the meeting were Mayor Hobbs, City Attorney Johnson, Alderman Anderson, Vice Mayor Messick, Alderman Crosslin, Alderman Parsley, Alderman French, Executive Administrative Assistant Keele, Finance Director Burrows, Assistant MPD Chief Floied, Parks and Rec Director Fox, Assistant Parks and Rec Director Johnson, I.S. Director and Public Works Director Gannon. Absent was Alderman Threet.

Attorney Johnson read the call sheet: Pursuant to a call by Mayor Hobbs, there will be a Special Called Board of Mayor and Alderman Board Meeting on Wednesday, October 30<sup>th</sup>, 2024, at 4:30 p.m. for the following:

**INVOCATION:** Pastor Amanda Fuller

**PLEDGE TO THE FLAG**

**ROLL CALL:** Mayor Hobbs called for the roll and Finance Director called the roll.

**MINUTES:**

Alderman French made a motion to approve the August 6<sup>th</sup>, 2024 Meeting Minutes and BOMA Beer Board Minutes; August 19<sup>th</sup>, 2024 BOMA Special Call Meeting Minutes; August 27<sup>th</sup>, 2024 Special Call Meeting Minutes; September 3<sup>rd</sup>, 2024 BOMA Meeting Minutes; September 10<sup>th</sup>, 2024 Special Call Meeting Minutes; October 1<sup>st</sup>, 2024 BOMA Meeting Minutes; and the October 24<sup>th</sup>, 2024 Special Call Meeting Minutes. Vice Mayor Messick seconded the motion, and the minutes passed 5-0.

**CORRESPONDENCE** none

**COMMENTS FROM CITIZENS** none

**ANNOUNCEMENTS FROM MAYOR** Mayor Hobbs welcomed Alderman Thomas Crosslin. Mayor Hobbs announced recent promotions and discussed Safe on the Square events.

**COMMITTEE AND COMMISSION REPORTS**

\*Safety- nothing to report \*Finance- Director Burrows discussed a resolution \*Street - Director Gannon discussed leaf collection \*Water & Sewer – Director Perry discussed the Water Treatment Plant and new Asset Management program \*Recreation- Director Fox discussed Ball Field lighting grant, Dusty Elam Basketball program, and Fast Pitch Tournaments \*Tourism Mayor Hobbs discussed the Ice Skating Rink \*Planning & Zoning Mayor Hobbs discussed Storm Water \*Information Systems- Director Smotherman discussed livestreaming \*Historic Zoning- nothing to report

**RESOLUTIONS AND ORDINANCES**

**Resolutions:**

- a) A resolution to approve Matlock Clements, P.C. as the City's Auditor for Fiscal Year 2023-2024 at a cost not to exceed Forty-Two Thousand Dollars (\$42,000) for the standard and an additional "single audit" of Federal Funds Expenditures; sponsored by Alderman Parsley. Alderman French made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-0.
- b) A resolution authorizing a contract to purchase four (4) Dodge Durangos at a cost of Forty-Thousand Eight Hundred Fourteen and 00/100 Dollars (40,814.00) each, to be paid from the "General Fund" for use by the Police Department; sponsored by Ryan French. Alderman French made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-0.
- c) A resolution to approve Wold Architects and Engineers, to perform consulting services at a cost not to exceed Eighty-Five Thousand and Five Hundred 00/100 (\$85,500.00) Dollars. Sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-0.
- d) A resolution authorizing a contract to purchase a Ford transit 350 passenger van at a total cost of Fifty-Three Thousand Seven Hundred Twenty-Three and 00/100 Dollars (\$53,723.00), for use by the Parks and Recreation Department: sponsored by Alderman Anderson. Alderman

French made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The motion passed 5-0.

e) A resolution approving a Special Refuse Removal and Recycle Service Fee increase pursuant to MMC 17-112; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and discussed the reason for the 3-dollar increase. Mayor Hobbs called for the roll and the resolution passed 5-0.

f) A resolution authorizing the purchase of MSA G-1 Breathing Apparatuses at the total price of Two Hundred Thousand Dollars and 00/100 Dollars (\$200,000.00) for use of the Fire Department of the City of Manchester; sponsored by Alderman French. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-0.

**Ordinances:**

a) 1<sup>st</sup> reading of an ordinance amending provisions to Manchester Municipal Code regarding Citizens Comments; sponsored by Mayor Hobbs. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and discussed the new livestreaming meeting software recommendation to require speakers to sign up in advance. Mayor Hobbs called for the roll and the ordinance failed 3-2 with Alderman Anderson and Alderman Parsley voting nay.

**OLD BUSINESS** none  
**NEW BUSINESS**

- Citizen Appointments to Committees and Commissions: Mayor Hobbs appointed Cheryl Swan to the Planning and Zoning Commission as a UGB member. Mayor Hobbs reappointed Stan Rogers to the Parks & Rec. Commission. Alderman Anderson made a motion to reappoint Joseph Sherrill to the Tourism Commission, the motion passed 5-0. Vice Mayor Messick made a motion to reappoint Norm Vetter to the HZC and seconded by Alderman French. The motion passed 5-0.
- BOMA Appointments to Committees and Commission. Mayor Hobbs announced the BOMA appointments to the Committee and Commission, and asked to appoint Alderman Thomas Crosslin as the Vice Mayor. Vice Mayor Messick made a motion to appoint Thomas Crosslin as Vice Mayor and seconded by Alderman French. The motion failed 3-2 with Alderman Anderson and Alderman Parsley voting nay. Mayor Hobbs stated that Vice Mayor Messick would stay in the position as Vice Mayor. Committee & Commission Assignments Attached.

**ITEMS FROM THE BOARD OF MAYOR AND ALDERMAN:** Alderman Crosslin

stated he was excited for the opportunity to serve as an Alderman.

**ADJOURNMENT:** 5:20 pm Vice Mayor Messick made a motion to adjourn and seconded by Alderman French. The motion passed 5-0.

**SIGNATURES:**



Executive Administrative Assistant Keele



Vice Mayor Mark Messick

**THE CITY OF MANCHESTER**  
**ALDERMAN**  
**COMMITTEE/COMMISSION/VICE MAYOR ASSIGNMENT**  
**2024-2025**

2024-2025

Vice Mayor:

Mark Messick

Safety Committee:

Ryan French  
Mark Messick  
Thomas Crosslin

Finance Committee:

Thomas Crosslin  
Mark Messick  
Donny Parsley

Street & Street Light  
Committee:

Mark Messick  
Thomas Crosslin  
James Threet

Water & Sewer Commission:

Julie Anderson

Recreation Committee:

Ryan French

Historical/Zoning:

James Threet

Landfill Committee:

James Threet  
Julie Anderson  
Donny Parsley

Tourism Committee:

Mark Messick

Adult Entertainment  
Committee:

Julie Anderson

Planning Commission:

Mark Messick

I.S. Committee:

Ryan French  
Donny Parsley  
Thomas Crosslin